



8th December 2023

Dear Year 8 Parent or Carer,

Year 8 Progress Evening

You may be aware from previous communication that our Year 8 Progress Evening is scheduled to take place on **Thursday 21st December 2023**. This is an opportunity for you to meet with your child's subject teachers and to discuss your child's progress since September.

Appointments will be made available to book **online only**; please ensure that you have booked your appointments prior to attending.

You can make appointments for our Year 8 Progress evening through your Arbor Parent Portal or App.

The event will take place on **Thursday 21st December 2023 (4:00-7:00pm)**.

Five-minute appointments are available to book from **6:00pm on Tuesday 12th December 2023** until **3pm on Thursday 21st December 2023**.

To make your appointments, please login via your Arbor Parent Portal or App. On your homepage, select the relevant Guardian Consultation. This will take you to the booking page where you can select meetings to book. You can then download a list of the meetings you have booked as a PDF by clicking on the green 'Download my meetings button'.



A guide on how to access and use the Booking System can be found using this link: [Progress Evening Support](#).

We look forward to seeing you at the event.

Kind regards,

Martin Clarke
Headteacher

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